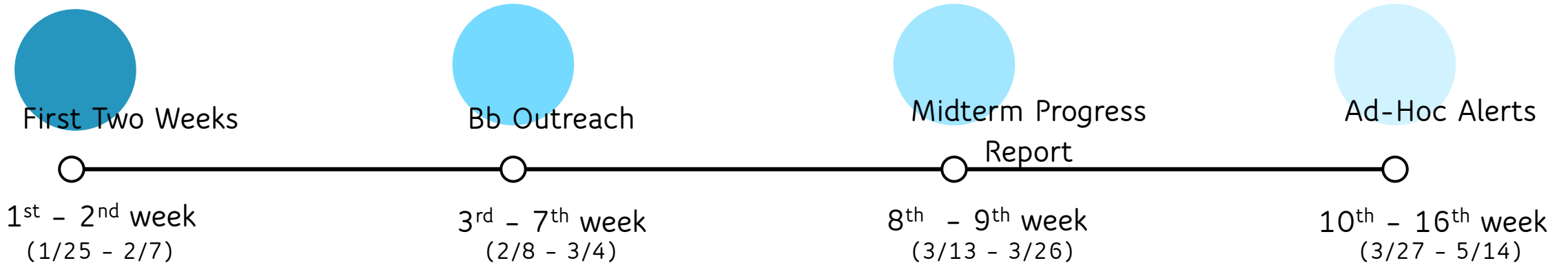


# NAVIGATE PROGRESS REPORT/AD HOC ALERT TIMELINE



- Week 1 - 2: All **UG faculty** will be sent two progress reports to identify students who have not logged in or are not completing their first assignments.
  - First report will be sent 1/25, due 1/31
  - Second report will be sent 2/1, due 2/7
- Week 3 - 7: A list of UG\* students that last logged in 6 or more days ago will be sent to the faculty as a progress report.
  - Students will appear once per class.
  - Sent every Thurs., due the following Mon.
- Week 8 - 9: All UG and GRAD HIM, GRAD NURS, and GRAD PSY faculty will be sent midterm progress reports.
- Week 10<sup>th</sup> - 16<sup>th</sup> : Faculty initiates ad hoc alerts